

TERMS OF REFERENCE (ToRs)

POSITION: SENIOR QUANTITY SURVEYOR

About CEC Ltd

Century Engineering Contractors Ltd (CEC Ltd) is a pioneering Civil Engineering and Electromechanical Contractor known for its expertise in Power Generation Infrastructure Projects, Power Transmission and Distribution Projects, Real Estates, Affordable Housing & Community Development Projects, Water Supply and Sanitation Projects, as well as Marine and Civil Construction related Works.

1. Background

The Company seeks to engage a **Senior Quantity Surveyor** to manage project cost control, measurement, valuation, and financial reporting to ensure cost-effective project delivery.

2. Position Details

- **Position Title:** Senior Quantity Surveyor
- **Reporting to:** Commercial Manager / Project Manager
- **Duty Station:** Head Office and/or Project Site(s)
- **Contract Type:** Fixed-term / Project-based

3. Purpose of the Position

The Senior Quantity Surveyor shall be responsible for overseeing all commercial and financial aspects of construction projects, including budgeting, cost monitoring, and contract administration.

4. Scope of Work / Key Responsibilities

- Prepare detailed cost estimates, budgets, and cash flow forecasts.
- Prepare and review Bills of Quantities (BOQs) and tender documents.
- Measure works executed and prepare interim payment certificates.
- Monitor and control project costs to ensure budget compliance.
- Evaluate variations, claims, and final accounts.
- Verify subcontractors' measurements and payment claims.
- Provide regular cost and financial reports to management.
- Ensure compliance with contract conditions and procurement procedures.
- Participate in negotiations with clients, consultants, and subcontractors.

5. Deliverables

- Approved BOQs and cost estimates
- Interim payment certificates
- Monthly cost control and financial reports
- Final accounts and project cost summaries

6. Qualifications and Experience

- At least Bachelor's Degree in Quantity Surveying, Construction Management or related.
- Professional registration is an added advantage.
- Minimum **7 years** of relevant experience in construction projects.

7. Required Skills and Competencies

- Strong numerical and analytical skills
- Proficiency in Excel and QS software (CostX, Planswift, or similar)
- Good knowledge of FIDIC or similar contract forms
- Strong negotiation and communication skills.

How to Apply

Interested candidates are invited to submit their CV/resumes and cover letters to guwera@epcafrica.com; jdushimimana@epcafrica.com; skagorora@epcafrica.com , Please include "**Senior Quantity Surveyor**" in the subject line.

Application deadline: 27th January, 2026

Any candidate who will be selected should be on board February 2026.

Only shortlisted candidates shall be contacted for further Tests.

Approved by Management


Nicolas KALISA
Managing Director

