

## SUPPLIER PREQUALIFICATION NOTICE 2026-2028

AHF Rwanda is the Rwandan branch of the global AIDS Healthcare Foundation, which provides a wide range of free and confidential HIV/AIDS services, including prevention, testing, counseling, and treatment, as well as integrated care for non-communicable diseases. AHF Rwanda wishes to prequalify competent suppliers for the supply and delivery of various goods and services for a two-year period for the underlisted categories.

NO	CATEGORY DESCRIPTION
<b>SUPPLY OF GOODS</b>	
1	Supply of Assorted Pharmaceuticals
2	Supply of Non-Pharmaceutical Medical and Surgical Supplies
3	Supply of Laboratory Equipment, Test Kits and Reagents
4	Supply of Personal Protective Equipment (PPES)
5	Supply of Staff Uniform (Custom-Made)
6	Supply of General Office Furniture and Fixtures
7	Supply of Speciality and Customized Furniture
8	Supply, Installation and Maintenance of Generators
9	Supply of Electrical Equipment and Accessories
10	Supply, Installation and Maintenance of Air Conditioners
11	Supply, Installation and Maintenance of Firefighting Equipment
12	Supply and Maintenance of ICT Equipment (Computers, Laptops, Printers Etc.)
13	Supply of Genuine Toners and Cartridges
14	Supply and Maintenance of Telecommunication Equipment (Phones, Routers, Cisco, PABX Etc.)
15	Supply of Petroleum Products and Lubricants
16	Supply of Motor Vehicles, Accessories and Spare Parts
17	Supply of Motorcycles, Accessories and Spare Parts
18	Supply of Tissues, Hand Paper Towels, Serviettes, Tissue Dispensers, Air Fresheners, Hand Sanitizer, Foam Soap Etc.
19	Supply of Curtains, Window Blinds and Carpets
20	Supply of General Office Stationery
21	Supply of Scholastic Materials
22	Supply of Sports Equipments, Sportswear, Footballs, Basketballs, Volleyballs
23	Supply of Printed Stationery
24	Supply and Design of Promotional Material and Merchandise
25	Supply of Customized Rubber Stamps and Company Seals
26	Supply of Bottled Water and Water Dispensers
27	Supply of Dairy Products E.G. Milk
28	Supply of General Hardware Materials and Tools
29	Supply of Relief Non-Food Items
30	Supply of Relief Food Items
31	Supply of High Nutrition Supplies
32	Supply, Installation and Maintenance of Refrigeration Equipment
33	Supply, Installation and Maintenance of CCTV, Access Control and Intruder Alarms
34	Supply, Installation and Maintenance of Power Back-Up Systems, UPS, and Power Stabilizers
35	Supply and Servicing of Radio Communication Equipment Including Vehicle Radio Equipment
<b>PROVISION OF SERVICES</b>	
36	Repair and Servicing of Motor Vehicles
37	Repair and Servicing of Clinical Laboratory Equipment
38	Provision of Air Ticketing and Travel Agency Services (Must Be Registered With IATA)
39	Provision of Printing, Photocopying, Binding and Secretarial Services
40	Provision of Courier Services
41	Provision of Clearing and Forwarding Services
42	Provision of Car Hire, Lease and Taxi Services
43	Provision of Engraving and Embroidery Services
44	Provision of Garbage Collection Services
45	Provision of Cleaning, Sanitary Services and Sanitary Bins
46	Provision of Insurance Underwriters and Staff Pension Services
47	Provision of Hotel Accommodation and Conference Facilities
48	Provision of Advertising and Media Coverage Services
49	Provision of Photography and Videography Services
50	Provision of Events Management (Décor Services, PA System/DJ/Sound, Tents, Tables, Chairs and Other Related Party Accessories)
51	Provision of Decoration Services, Renting Tents, Chairs, Carpets
52	Provision of Marketing Communications and Public Relations Services
53	Provision of Wiring and Electrical Installation Services
54	Provision of Asset Tagging/Coding Services
55	Provision of Catering Services
56	Provision of Goods Transport Services
57	Provision of Social Media Management and Digital Media Strategy Services
58	Provision of Sports Services (Gym, Aerobics, Swimming)
59	Provision of Financial Audit and Advisory Services
60	Provision of Architectural Consultancy Services
61	Provision of Interior Design Services
62	Provision of IT Consultancy Services
63	Provision of Team Building Facilitation Services
64	Provision of Occupational Health and Safety Services
<b>PROVISION OF WORKS</b>	
65	Provision of Civil Works and Building Construction Services
66	Provision of Minor Construction Services Including Renovations, Office Partitioning and General Refurbishments

The Supplier Prequalification exercise will be conducted online via:



TenderSure™ platform is secure, transparent and provides an efficient Supplier Prequalification process. Interested suppliers can view the Supplier Prequalification categories on the TenderSure™ website link <https://www.tendersure.africa/> under the “Available Jobs” tab. Access to the Supplier Prequalification will be granted upon payment of a nonrefundable fee of fee of **RWF 43,000.00** per category.

All payments will be made online via MoMo, Visa Card, and MasterCard amongst others. The online Supplier Prequalification exercise closes on **28<sup>th</sup> November 2025 at 10pm EAT**. In case of any inquiry kindly contact us at: [help@tendersure.africa](mailto:help@tendersure.africa) or WhatsApp Number **+254114892485** (TenderSure™) and **+250783442999** (Umubyeyi Chantal)

### IMPORTANT NOTES

- Existing suppliers are required to participate alongside prospective suppliers to be evaluated and considered for future business.
- All participants who duly complete the Supplier Prequalification process online will be notified of the outcome via email.
- Participation in the Supplier Prequalification is not a guarantee for business.
- AHF Rwanda reserves the right to accept or reject any bid as a whole or in part at its own discretion.**