



## REQUEST FOR QUOTATION

No. HPI20251004RW

### SUPPLY OF COWSHED CONSTRUCTION MATERIALS FOR THE RWANDA DAIRY DEVELOPMENT PROJECT (RDDP II).

|  |  |
|--|--|
| <b>RFQ Release Date:</b>                                     | 07 <sup>th</sup> October 2025  |
| <b>Question/ Inquiry Submission<br/>Deadline:</b>            | 14 <sup>th</sup> October 2025  |
| <b>Quotation Submission Deadline:</b>                        | 23 <sup>rd</sup> October 2025  |
| <b>Selection Committee review</b>                            | 24 <sup>th</sup> October 2025  |
| <b>Notification of award</b>                                 | 28 <sup>th</sup> October 2025  |
| <b>Award agreement negotiation and<br/>signing</b>           | 04 <sup>th</sup> November 2025   |
| <b>Electronic submission to the<br/>attention of:</b>        | <b>Heifer International Rwanda</b>                                       |
| <b>Electronic submission:</b>                                | <a href="mailto:procurement-rw@heifer.org">procurement-rw@heifer.org</a> |
| <b>Contact information for inquiries<br/>about this RFP:</b> | <a href="mailto:procurement-rw@heifer.org">procurement-rw@heifer.org</a> |

## **1. BACKGROUND**

### **1.1. Context and background**

Heifer International Rwanda (HIR) is a Nonprofit and International Non-governmental Organization with the mission to alleviate hunger and poverty, while caring for the environment through sustainable agricultural practices. In collaboration with the Government of Rwanda and other relevant partners, this project has now grown to cover the whole country to become the flagship program known as “one cow per poor family”.

Heifer International Rwanda projects focus on improving income and nutritional status, mobilizing farmers, and promoting local capacity through training of project participants, promoting market linkages for dairy value chain actors, improving the quality of livestock through artificial insemination services, empowering rural women, building resilience through sustainable agricultural practices, and connecting local communities to business development services.

Heifer International Rwanda is in partnership with the Government of Rwanda through the Ministry of Agriculture and Animal Resources for the implementation of the Rwanda Dairy Development Project (RDDP II). Under this partnership, Heifer International Rwanda would like to procure suitable bidders to supply and deliver cowsheds construction materials.

## **2. Description of Goods**

The main objective of this tender is to supply the right quality and quantity of cowshed construction materials to farmers in eight districts where the Rwanda Dairy Development Project (RDDP II) operates.

### **2.1. Technical specifications of construction materials.**

| <b>Sn</b> | <b>Item</b> | <b>Technical specifications</b>   | <b>Suppliers technical compliance by a “YES” or “NO”</b> | <b>Suppliers offer all taxes inclusive</b> |
|-----------|-------------|---|--|--|
| 1         | Iron sheets | Corrugated galvanized sheets 32 BG (common iron sheet)<br>Dimensions: 3m x90cm (length: 3m, thickness: 32BG)<br>Color: Zinc |  |  |
| 2         | Roof nails  | Galvanized roof nails with ring, smooth and made in aluminum  |  |  |

|   |              |   |  |  |
|---|--------------|---|--|--|
| 3 | Fixing nails | Common nails (clous ordinaires): size:12 cm (50%) 10cm (50%)  |  |  |
| 4 | Cement       | Strength: 32.5N<br>Each bag with 50kg<br>Characteristics: rugged concrete pavement made in crushed stone and gravel |  |  |

**Note: All bidders must have these materials readily available in stock and are requested to provide a detailed delivery schedule.**

The quotation must be submitted in PDF format, clearly indicating the quotation reference number provided above, and priced in Rwandan Francs (RWF), inclusive of all applicable taxes. **Please note that transportation to the delivery sites listed in the Annex, as well as offloading of the supplies, shall be the responsibility of the supplier.**

## **1. Conditions**

### **Delivery period and Address:**

The supplier shall adhere to deliver the construction materials to farmers at a designated location immediately from the date of contract receipt in the Districts and Sectors highlighted in the annex table below.

### **Deadline for submission:**

Quotation must be submitted electronically to email: [procurement-rw@heifer.org](mailto:procurement-rw@heifer.org) with clear subject line: **“(Supply and Delivery of Construction Materials for the Rwanda Dairy Development Project (RDDP II) and submitted by Thursday, 23<sup>rd</sup> October 2025 at 5:00pm** Kigali time.

Submission must be in English and typed single-spaced on standard type white paper. All pages must be numbered including the quotation reference number and name of the organization at the bottom of each page.

## **2. Late submissions and verification**

Quotation received after the submission deadline will not be considered. Bidders are responsible to ensure their offer are submitted according to the instructions stated herein.

Heifer retains the right to terminate this RFQ or modify the requirements upon notification to the bidders.

### **3. Validity of Bids**

Proposals submitted shall remain open for acceptance for 90 days from the last date specified for receipt of the proposal. This includes, but is not limited to pricing, terms and conditions, service levels, and all other information. If your organization is selected, all information in this document and the negotiation process are contractually binding.

### **4. Limitations**

This RFQ does not represent a commitment to award a contract, to pay any costs incurred in the preparation of a response to this RFQ, or to procure or to contract for services or supplies. Heifer reserves the right to fund any or none of the applications submitted and reserves the right to accept or reject in its entirety and absolute discretion any quotation received as a result of the RFQ.

### **5. Intellectual Property**

**Section 1.** Ownership Generally. Subject to Section 8.2 below, any intellectual property (including but not limited to copyrights, trademarks, service marks, and patents), intellectual property rights, deliverables, manuals, works, ideas, discoveries, inventions, products, writings, photographs, videos, drawings, lists, data, strategies, materials, processes, procedures, systems, programs, devices, operations, or information developed in whole or in part by or on behalf of Contractor or its employees or agents in connection with the Services and/or Goods (collectively, the “Work Product”) shall be the exclusive property of HPI. Upon request, Contractor shall sign all documents and take any and all actions necessary to confirm or perfect HPI’s exclusive ownership of the Work Product.

**Section 2.** Prior-Owned Intellectual Property. Any intellectual property owned by a Party prior to the Effective Date (“Prior-Owned IP”) shall remain that Party’s sole and exclusive property. Regarding any of Contractor’s Prior-Owned IP included in the Work Product, Contractor shall retain ownership, and hereby grants HPI a permanent, non-exclusive,

royalty-free, worldwide, irrevocable right and license to use, copy, reproduce, publicly display, edit, revise, perform, and distribute said intellectual property, in any format or any medium, as part of the Work Product.

**Section 3. Work Made for Hire.** To the extent copyright laws apply to the Work Product, the Parties agree that (a) HPI specially ordered or commissioned the Work Product, (b) the Work Product is a “work made for hire” under United States copyright laws, and (c) HPI shall be deemed the author thereof and shall own all right, title, and interest therein. To the extent such rights, in whole or in part, do not vest in HPI as a “work made for hire”, Contractor hereby irrevocably grants, assigns, and transfers to HPI, exclusively and in perpetuity, all of Contractor’s rights of any kind or nature, now known or hereafter devised, in, to, and in connection with the Work Product, and HPI shall solely and exclusively own any and all rights therein, and in the elements thereof, including but not limited to any and all allied, ancillary, subsidiary, incidental, and adaptation rights. Contractor hereby waives any and all rights known as “moral rights”, and any similar rights, which Contractor may have in connection with the Work Product. The description of Services and/or Goods provided in this Agreement shall in no way limit the manner in which HPI may use the Work Product

### **Annex:**

#### **Quantities of construction materials by sectors.**

| PROVINCE | DISTRICT  | Delivery Location | Number of farmers | Number of Iron sheets | Fixing nails (Kg) | Roofing nails (Kg) | Cement (50kg bags) |
|----------|-----------|-------------------|-------------------|-----------------------|-------------------|--------------------|--------------------|
| SOUTH    | Gisagara  | Mamba             | 30                | 180                   | 60                | 30                 | 90                 |
|          |           | Gikonko           | 30                | 180                   | 60                | 30                 | 90                 |
|          |           | Ndora             | 30                | 180                   | 60                | 30                 | 90                 |
|          |           | Muganza           | 30                | 180                   | 60                | 30                 | 90                 |
|          |           | Kansi             | 30                | 180                   | 60                | 30                 | 90                 |
|          | Nyaruguru | Rusenge           | 30                | 180                   | 60                | 30                 | 90                 |
|          |           | Ngera             | 30                | 180                   | 60                | 30                 | 90                 |
|          |           | Ngoma             | 30                | 180                   | 60                | 30                 | 90                 |

|             |            |             |      |      |      |      |      |
|-------------|------------|-------------|------|------|------|------|------|
|             |            | Cyanika     | 30   | 180  | 60   | 30   | 90   |
|             |            | Nyagisozi   | 30   | 180  | 60   | 30   | 90   |
|             | Nyamagabe  | Gasaka      | 30   | 180  | 60   | 30   | 90   |
|             |            | Cyanika     | 30   | 180  | 60   | 30   | 90   |
|             |            | Tare        | 30   | 180  | 60   | 30   | 90   |
|             |            | Kibirizi    | 30   | 180  | 60   | 30   | 90   |
|             |            | Mbazi       | 30   | 180  | 60   | 30   | 90   |
| TOTAL-SOUTH |            | 450         | 2700 | 900  | 450  | 1350 |      |
| WEST        | Nyamasheke | Bushenge    | 30   | 180  | 60   | 30   | 90   |
|             |            | Bushekeri   | 30   | 180  | 60   | 30   | 90   |
|             |            | Ruharambuga | 30   | 180  | 60   | 30   | 90   |
|             |            | Shangi      | 30   | 180  | 60   | 30   | 90   |
|             |            | Nyabitekeri | 30   | 180  | 60   | 30   | 90   |
|             | Rusizi     | Giheke      | 30   | 180  | 60   | 30   | 90   |
|             |            | Gihundwe    | 30   | 180  | 60   | 30   | 90   |
|             |            | Mururu      | 30   | 180  | 60   | 30   | 90   |
|             |            | Karenzo     | 30   | 180  | 60   | 30   | 90   |
|             |            | Nkungu      | 30   | 180  | 60   | 30   | 90   |
|             | Karongi    | Gashari     | 30   | 180  | 60   | 30   | 90   |
|             |            | Murambi     | 30   | 180  | 60   | 30   | 90   |
|             |            | Murundi     | 30   | 180  | 60   | 30   | 90   |
|             |            | Rugabano    | 30   | 180  | 60   | 30   | 90   |
|             |            | Ruganda     | 30   | 180  | 60   | 30   | 90   |
| TOTAL -WEST |            | 450         | 2700 | 900  | 450  | 1350 |      |
| EAST        | Kirehe     | Gahara      | 30   | 180  | 60   | 30   | 90   |
|             |            | Kirehe      | 30   | 180  | 60   | 30   | 90   |
|             |            | Gatore      | 30   | 180  | 60   | 30   | 90   |
|             |            | Mushikiri   | 30   | 180  | 60   | 30   | 90   |
|             |            | Nyarubuye   | 30   | 180  | 60   | 30   | 90   |
|             | Ngoma      | Rukumberi   | 30   | 180  | 60   | 30   | 90   |
|             |            | Sake        | 30   | 180  | 60   | 30   | 90   |
|             |            | Zaza        | 30   | 180  | 60   | 30   | 90   |
|             |            | Gashanda    | 30   | 180  | 60   | 30   | 90   |
|             |            | Jarama      | 30   | 180  | 60   | 30   | 90   |
| TOTAL EAST  |            | 300         | 1800 | 600  | 300  | 900  |      |
| GRAND TOTAL |            |             | 1200 | 7200 | 2400 | 1200 | 3600 |