



## TERMS OF REFERENCE FOR SELECTING TECHNICAL VACATIONAL TRAINING SCHOOLS TO SOS CHILDREN VILLAGES YOUTH PROJECT

### 1. Background

SOS Children's Village is a child rights focused organization which started its operations in Rwanda in 1979 and has been working to meet the needs and protect the interests and rights of children without parental care or those at risk of losing it. To be more effective, SOS has enlarged its interventions and developed outreach programs aimed at preventing children from separating with their families through initiatives that promote stability of families. This program empowers families to strengthen their capacity to protect and care for their children and strengthen the safety nets for vulnerable children and their families within the community.

, SOS Children's Villages Rwanda in Rwanda partnership with different donors are looking for TVET Institutions to provide vocational training to SOS supported young people with short-term courses in different trades with *promotion of rights and inclusion of children and youth with disabilities through strengthening social and economic living conditions* project focused on contributing to *the realization of the rights of children and youth in different districts of Rwanda* .

The overall objective of the project is to contribute to the realization of the rights of children and youth in Rwanda. As part of this initiative, the SOS Children's villages in Rwanda intends to enroll young people in short-term vocational and technical training programs to equip them with employable skills and support their transition into decent work.

### 2. Objective

The objective of this assignment is to identify, and contract accredited vocational training schools that can provide courses accredited by RTB ranging from six-month training programs with one month of internship in the following trades:

- Tailoring
- Welding
- Hairdressing
- Automotive Engine Mechanics
- Construction
- Trade in green fields
- Plumbing
- Culinary arts
- Carpentry
- Electricity
- Renewable energy
- Agriculture
- Music and Drama

### 3. Scope of Work

The selected schools will be responsible for the following:



## 1. Training Delivery

- Deliver six-month competency-based training programs, aligned with the official curricula approved by the Rwanda TVET Board (RTB).
- Incorporate market-driven skills and update content regularly to match evolving labour market demands.

## 2. Internship Placement

- Secure internship placements for each trainee with competent companies, preferably close to their place of residence.
- Conduct regular monitoring and ensure internships provide practical skills and opportunities that can lead to permanent employment after graduation.

## 3. Support Services

- Provide additional support services for vulnerable youth with disabilities (e.g., mentorship, psychosocial support, or other tailored services offered by the school).
- Ensure training venues and methodologies are inclusive and accessible for young people and youth with disabilities.

## 4. Monitoring and Reporting

- Track attendance, progress, and completion of trainees.
- Provide regular progress reports to SOS Children's Villages every term.
- Share final evaluation reports, including recommendations for improving employability of graduates.
- Follow up on certification of trained youth

## 4. Expected Deliverables

- Both theoretical and practical sessions are successfully delivered to all trainees.
- Six-month training successfully completed in the identified trades.
- Internship placements secured and completed.
- Completion report, including number of graduates linked to employment opportunities.

Special training and care for youth with disabilities

## 5. Eligibility Criteria for Training Schools

Interested schools must meet the following requirements:

- Accredited by the Rwanda TVET Board (RTB).
- Demonstrated experience in delivering training in the identified trades.
- Having qualified and experienced teachers able to deliver practical sessions.
- Ability to integrate market-driven and inclusive training content.
- Established partnerships with local companies for internship placements.
- Facilities and learning environments are accessible for persons with disabilities.
- Track record of providing additional services to vulnerable youth.

## 6. Application Process



Interested and eligible vocational training schools are invited to submit the following documents:

- Technical proposal detailing the training methodology, Equipment's, and infrastructures for trainings.
- Work plan with a clear training schedule.
- Evidence of accreditation by RTB.
- List of trainers and their qualifications.
- Track record of similar assignments.
- Financial proposal (detailed budget with school fees and other school requirements).