

Section II. Instructions to bidders, Bid Data Sheet (BDS)

ITB Clause Reference	A. General
ITB 1.1	The Procuring Entity is: RWANDA AIRPORTS COMPANY (RAC)
ITB 1.1	<p>The name of the tender: SUPPLY AND INSTALLATION OF KAMEMBE CRASH ALARM</p> <p>Identification number of the tender: 042/S/2024-2025/NCB/RAC</p> <p>The lots comprising this tender: one lot</p>
ITB 2.	The Source of funds: RWANDA AIRPORTS COMPANY (RAC)
ITB 2.	The name of the Project is: SUPPLY AND INSTALLATION OF KAMEMBE CRASH ALARM
ITB 4.3	A list of firms debarred from participating in Rwandan tenders is available on www.rppa.gov.rw , and www.rac.co.rw
B. Contents of Bidding Documents	
ITB 7.1	<p>For Clarification of bid purposes only, the RAC's address is:</p> <p>Attention: RWANDA AIRPORTS COMPANY/ Procurement office room number PTB 00201</p> <p>Address: KIGALI INTERNATIONAL AIRPORT</p> <p>Floor: 2nd floor</p> <p>City: KIGALI-RWANDA</p> <p>Telephone: +250 252585555</p> <p>Facsimile number: -</p> <p>Electronic mail address: info@rac.co.rw, copy ikamarade@rac.co.rw; snzabakiza@rac.co.rw</p>
C. Preparation of Bids	
ITB 10	The language of the bid is: <i>English</i> .
ITB 11.1	<p>The Bid shall comprise the following:</p> <ol style="list-style-type: none"> 1) Bid submission form and Price schedules well printed and properly organized 2) Copy of RDB certificate 3) Copy of the Social Security certificate



	4) Copy of the tax clearance certificate 5) Bid security of Frw 1,800,000 issued by either a commercial bank or an insurance company operating under commercial law in Rwanda 6) Detailed description of the essential technical and performance characteristics of the goods to be supplied establishing conformity to technical specifications provided 8) Proof of purchase of tender document 9) References of similar tenders executed/related to alarm system (at least one) and supported by certificate of good completion; 10) Written confirmation authorizing the signatory of the Bid to commit the Bidder
ITB 13	Alternative Bids shall not be considered.
ITB 14.5	The INCOTERMS edition is: <i>DDP 2020 version</i>
ITB 14.6 (b) (i) and (c) (iii)	Place of Destination: <i>RAC offices at Kamembe international Airport</i>
ITB 14.6 (a) (iii);(b)(ii) and (c)(v)	“Final destination (Project Site)”: <i>RAC offices at Kamembe international Airport</i>
ITB 14.6 (b) (iii)	In addition to the CIP price specified in ITB 14.6 (b)(i), the price of the Goods manufactured outside Rwanda shall be quoted: <i>DDP price</i>
ITB 14.7	The prices quoted by the Bidder <i>shall not</i> be adjustable. If prices shall be adjustable, the methodology is specified in Section III Evaluation and Qualification Criteria. N/A
ITB 14.8	Prices quoted for each lot shall correspond at least to <i>100%</i> of the items specified for in the lot. Prices quoted for each item of a lot shall correspond at least to <i>100</i> percent of the quantities specified for this item of a lot.
ITB 15.1	The Bidder <i>is</i> required to quote in the Rwanda Francs the portion of the bid price that corresponds to expenditures incurred in that currency.
ITB 15.3	The authority to establish the exchange rate shall be the “ <i>National Bank of Rwanda</i> ”
ITB 16.3	Period of time the within which Goods are expected to be functioning (for the purpose of spare parts): N/A
ITB 17 (a)	Manufacturer’s authorization is: Not Required

ITB 17 (b)	After sale services is: Not Required
ITB 18.1	The bid validity period shall be 120 days .
ITB 19.1	Bid shall include a Bid Security (issued by bank or an insurance company) included in Section IV Bidding Forms .
ITB 19.2	The amount of the Bid Security shall be: 1,800,000Frw
ITB 20.1	In addition to the original of the bid, the number of copies is: three (3) copies
	D. Submission and Opening of Bids
ITB 21.2 (c)	The inner and outer envelopes shall bear the following additional identification marks: SUPPLY AND INSTALLATION OF KAMEMBE CRASH ALARM Tender number 042/S/2024-2025/NCB/RAC
ITB 22.1	For bid submission purposes, RAC's address is: Attention: MANAGING DIRECTOR RWANDA AIRPORTS COMPANY/e Address: Kigali international Airport . Floor-Room number: RAC Front desk (Reception) ground floor . City: KIGALI Country: RWANDA The deadline for the submission of bids is: Date: 01st July 2025 Time: 10:00 Am local time/8:00 GMT
ITB 25.1	The bid opening shall take place at: Street Address: KIGALI INTERNATIONAL AIRPORT (RAC Offices) Floor/ Room number: 2 nd floor, Passenger terminal City: KIGALI Country: RWANDA Date: 01st July 2025 Time: 10:30 Am local time/8:30 GMT
	E. Evaluation and Comparison of Bids



ITB 32.	Bid prices expressed in different currencies shall be converted in Rwanda Francs (RWF) The source of exchange rate shall be the National Bank of Rwanda The date for the exchange rate shall be the bids opening date
ITB 33	Domestic preference <i>shall</i> be a bid evaluation factor. <i>The methodology for calculating the margin of preference and the criteria for its application shall be as specified in Section III, Evaluation and Qualification Criteria.</i>
ITB 34.3(a)	Evaluation will be done for <i>Lots</i> Bids will be evaluated lot by lot. If a Price Schedule shows items listed but not priced, their prices shall be assumed to be included in the prices of other items. An item not listed in the Price Schedule shall be assumed to be not included in the bid, and provided that the bid is substantially responsive, the average price of the item quoted by substantially responsive bidders will be added to the bid price and the equivalent total cost of the bid so determined will be used for price comparison.
ITB 34.3(d)	The adjustments shall be determined using the following criteria, from amongst those set out in Section III, Evaluation and Qualification Criteria: <i>[refer to Schedule III, Evaluation and Qualification Criteria; insert complementary details if necessary]</i> (a) Deviation in Delivery schedule: No (b) Deviation in payment schedule: No (c) The cost of major replacement components, mandatory spare parts, and service: No . (d) the availability in Rwanda of spare parts and after-sale services for the equipment offered in the bid: No (e) The projected operating and maintenance costs during the life of the equipment: No
ITB 34.6	Bidders <i>shall not</i> be allowed to quote separate prices for one or more items.
	F. Award of Contract
ITB 39.	The maximum percentage by which quantities may be increased or decreased is 30% of the initial quantities



Section III. Evaluation and Qualification Criteria

Contents

1. Domestic Preference (ITB 33).....	31
2. Evaluation Criteria (ITB 34.3 (d)).....	31
3. Multiple Contracts (ITB 34.6)	32
4. Postqualification Requirements (ITB 36.2)	32

